



Research Management Wing (RMW)

Gazipur Agricultural University (GAU)
Salna, Gazipur 1706

Research Proposal Format

For Official Use Only (by RMW)	
Project ID No.:	<input type="checkbox"/> Sent for Revision (Date):
Priority : High / Medium / Low	<input type="checkbox"/> RMC Decision (Date):
RP Received (Date):	Accepted <input type="checkbox"/> Rejected <input type="checkbox"/>
Actions:	<input type="checkbox"/> Fund Allotted:
<input type="checkbox"/> Sent for Review (Date):	<input type="checkbox"/> Award Letter Issued (Date):
Signature of the Director (Research)	

Part-I: General Information

1.1 Sub-Sector:

1.2 Thematic Area:

1.3 Title of Proposed Project:

1.4 Name of the PI and Co-PI:

1.5 Office Address of the PI /Co-PI:

1.6 Nature of the Project (Check appropriate one):

a) Collaborative

b) Independent

c) Fundamental

d) Applied

1.7 Name and Address of Collaborating Department(s) if any:

1.8 Location of Field Activities:

1.9 Duration of Project:

1.10 Total Budget:

1.11 Has the Project Been Submitted to Any Other Agency for Financial Support?

If yes: Name of the Agency _____

1.12 Has the PI been Associated with Any Other Project?

If yes; Name of the Project(s):

Signature of PI

Signature of Co-PI

1.13 Endorsement by the Head of the Department

Signature with Seal : _____ Date:

Part II: Outline of the Project

2.1 Project Summary (Maximum 200 words)

2.2 Background of the Project (Maximum 500 words)

2.3 Problem Statement (Maximum 500 words)

2.4 Scope or Rationale of the Project (Maximum 300 words)

2.5 Objective(s) of the Project

2.6 Brief Review of Works Already Performed or in Progress Elsewhere (Maximum 700 words)

2.7 Approaches or Methodologies (Details)

2.8 Work Plan of Project Including Activity or Time Bar Chart

(Provide activity performance schedule i.e. when to start and when to complete each activity during the project period)

Activities	Duration		Remarks
	From	To	

2.9 Expected Output

2.10 Expected Outcome

Part III: Budget

3.1 Summary Budget:

Items of expenditure		Year I	Year II	Year III	Total (Tk.)	Justification
1.	Research & Development (R & D) related cost i.e. all inputs, lab./farm chemicals & other necessary supplies etc.					
2.	Travel expenses (TA/DA) as per GAU/Govt. organizational rules					
3.	Student Assistantship @ Tk. 5000.00					
4.	Office supplies and contingency					
5.	Any other items if required (please specify with justification)					
Sub-Total (1-5)						
6.	Honorarium (PI & Co-PI)					
Grand Total (1-6)						

3.2 Detailed Budget:

Items of expenditure		Unit	Unit Cost	Year I	Year II	Year III	Total
1.	Research & Development (R&D) related cost i.e. all inputs, lab./ farm chemicals & other necessary supplies etc.						
	a) Seed/seedling/fish fry/chicks/farm animal etc.						
	b) Fertilizer/feed						
	c) Irrigation						
	d) Pesticide/Vet. Medicine						
	e) Chemicals						
	f) Glassware						
	g) Lab. analysis						
	h) Other supplies (specify)						
2.	Travel expenses (TA/DA) as per GAU/Govt. rules based on approval						
3.	Student Assistantship @ Tk. 5000.00						
4.	Office supplies and contingency						
5.	Any other items if required (please specify with justification)						
Sub-Total (1-5)							
6.	Honorarium (PI & Co-PI)						
Grand Total (1-6)							

Total Taka (in word):

Part IV: Risks

Part V: Previous Funding Information from RMW since 2014-2025

Did you get any funding from RMW since 2014-2024

Yes

No

If your answer is yes, please fill up the following sections:

Funding year	Amount of fund (TK)	Title of the project	Submission of working report and financial statement	Paper published paper from research (Reference)	MS or PhD Thesis produced from this research (Reference)
2014-2015					
2015-2016					
2016-2017					
2017-2018					
2018-2019					
2019-2020					
2020-2021					
2021-2022					
2022-2023					
2023-2024					
2024-2025					

Part VI: Principal Investigator Involved with Any Other Project(s)

Yes

No

If your answer is yes, please fill up the following sections:

Sl. No.	Title of the project	Funding year	Source & amount of fund (TK)	Any graduate student(s) involved with the project (specify)	Do you face any problem running the project at GAU (specify)	Any paper published from this research (Reference)
1						
2						
3						
4						

Part VII: Principal Investigator/Co-PI/Team Leader's information

Name:

Designation:

Address:

Academic qualifications:

Percentage of time devoted to: Research _____%; Teaching _____%

Hours per week to be devoted to this project:

Hours per week to be devoted to other project(s):

Present commitments to other research projects.....

- a) Title of the project:
- b) Expected date of completion:

No. of Publications:

- a. Journal:
- b. Book / Book Chapter(s):
- c. Popular Article:

Experience Relevant to Proposed Project:

Signature of the PI
(With Seal)

Signature of the Co-PI
(With Seal)