APPLICATION FORM FOR MOTOR CYCLE/BI CYCLE/CAR ADVANCE

1. **Name:**
2. **Designation:**
3. **Father's name:**
4. **Permanent address:**
5. **Present address**:
6. **Date of birth:**
7. **Date of appointment:**
8. **Present pay (Scale of pay):**
9. **Whether permanent or temporary:**
10. **Date of promotion:**
11. **Reason for claiming advance**:
12. **Necessary certificate/forms required to be submitted (form of agreement/surety bond/undertaking):**
13. **Amount of advance:**
14. **Date of retirement:**
15. **Whether M.C/B.C/Motor/Car advance drawn earlier:**

Signature of applicant.....

Designation: .....

Date: .....

F.R. Form No. 32
Note 2 to Rule 294

FORM OF AGREEMENT TO BE EXECUTED AT THE TIME OF DRAWING AN ADVANCE FOR THE PURCHASE OF A CAR/MOTOR CYCLE/BI CYCLE.

An agreement made on Two thousand of the year between President of Bangladesh and (hereinafter called the Borrower the expression shall include his legal representative and assignees) of the one part and the President of the Peoples Republic of Bangladesh (hereinafter called the President) of the other part. Whereas the Borrower has under the provisions of the Bangladesh Financial Rules (hereinafter referred to as the said Financial Rules) which expression shall include any amendments thereof at the time being in force) applied to the Government for a loan of Taka (Tk) only for purchase of a Car/Motor Cycle/Bi cycle and the President has agreed to lend the paid amount to the Borrower on the terms and conditions herein after contained, Now it is hereby agreed between the parties hereto that in consideration of the sum of Tk (Tk thousand) only paid be the President to the Borrower. (the receipt of which the Borrower hereby acknowledges). The Borrower hereby agrees with President (1) to pay the President the said amount with interest calculated according to the said Financial Rules by monthly deduction of (Tk) only from his salary as preceded for the said Financial Rules and hereby authorize the President to make such deduction and (2) within one month from the date of these presents to expenses the full amount of the said loan in the purchase of Car/Motor Cycle/By Cycle or if the actual price paid is less than the loan to repay the difference to the President forthwith and (3) to execute a document Hypothecating the Car/Motor cycle/Cycle to the President as security for the amount to the Borrower as aforesaid and interest in the form provided by the said Financial Rules and it is hereby lastly agreed and declared that if the Car/Motor cycle/Cycle has not been purchase and hypothecated as aforesaid within that period becomes in solvent of quits the service of Govt. of dies the whole amount of the loan and interest accrued thereon shall immediately become due and payable.

In witness where of the, Borrower has hereon to set his hand the
.....

Signed by the said **Applicant Signature:**

in the presence of **Designation:**

UNDERTAKING

I do hereby declare that I shall be bound to repay the amount of Tk. **60,000 (Tk. Sixty thousand)** only taken as advance for purchasing a Motor Cycle with interest in all circumstances if I resign from my service or discharged or dismissed before the recovery of the said amount.

Dated:

Grantor Signature:
Designation:

SURETY BOND FOR ADVANCE FOR PURCHASE OF MOTOR CYCLE

We hereby jointly/severally bound ourselves and our heirs, executors, administrators and representatives for payment of the advance of Tk: **60,000 (Tk: Sixty thousand)** only granted to ..... District: ..... under the for purchase of **Car/Motor Cycle/Bi Cycle** with interest and rest incurred after its calculation if any. We are permanent officers/staff of GAZIPUR AGRICULTURE UNIVERSITY (GAU). We have not stood sureties for any other persons.

Witness (Signature)

1.

Name:
Designation:

2.

Name:
Designation:

S-M-E(Motor/)

STATEMENT SHOWING FULL PARTICULARS OF DRAWAL OF ADVANCE

Name of applicant	Nature of advance draw				Date of 1st drawal advance	Date of 1st deduction	No. of instalments deducted	Whether the full interests has been paid	Whether any advance is given previously when recovered with interest	Remarks
	House Building	Motor Cycle	Motor Car	Bi Cycle						
1	2	3	4	5	6	7	8	9	10	11