



# গাজীপুর কৃষি বিশ্ববিদ্যালয়

গাজীপুর-১৭০৬, বাংলাদেশ, টেলিফোন-(০২) ৯৯৬৬৯৫৩২৩, ফ্যাক্স-০২-৯৯৬৬৯৫৩১৬, ৯৯৬৬৯৫৩৩৩, পিএবিএক্স: ৯৯৬৬৯৫৩১০-১৪

**GAZIPUR AGRICULTURAL UNIVERSITY**

GAZIPUR-1706, BANGLADESH, TELEPHONE-(02) 996695323, FAX-880-02-996695316, 996695333, PABX-996695310-14, WEB-www.gau.edu.bd

Memo No. GAU/Admin:/P-1001/2023/1866

Dated:14/9/2025

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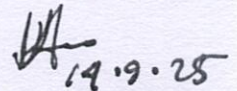
**Subject:** Permission to attend a Workshop in Manila, Philippines.

In pursuance of your application on the above-mentioned subject, you are granted approval for workshop Participate as a Trainer in Manila, Philippines from 16-21 September, 2025 (Including transit period) 6 (Six) days under the following conditions.

### Terms and Conditions

1. During this period, you will be considered as on duty and you will be entitled for your salary and other allowances in Bangladeshi currency;
2. All expenses of this trip will be borne by TAMPEI. The government/GAU will have no financial involvement in this regard;
3. Upon arrival in Philippines you will have to register your name with Bangladesh Embassy in Philippines;
4. You will not be allowed to stay abroad for beyond the approval period; You will maintain others rules and regulations of the Bangladesh government; and
5. Upon return to country from Philippines you will submit a joining letter with necessary documents to the Registrar.

Approved by the Vice-Chancellor

  
14.9.25

(Md. Abdullah Mridha)

Registrar (Current Charge)

Phone: 02 996695323

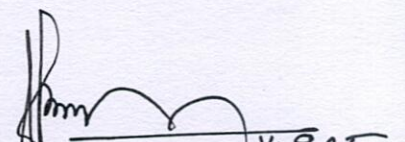
e-mail: registrar@gau.edu.bd

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### Copy for appraisal and necessary action to:

1. Secretary, Education/Home/Foreign/Establishment, Bangladesh Secretariat, Dhaka
2. Pro-Vice-Chancellor, GAU
3. Dean, Faculty of Forestry and Environment, GAU.
4. Director General, Immigration and Passport Directorate, Agargaon, Dhaka
5. Controller (Foreign Currency), Foreign Currency Exchange Division, Bangladesh, Dhaka
6. Director, Hazrat Shahjalal International Airport, Dhaka
7. Head Department of Remote Sensing and GIS, GAU.
8. PS to Vice-Chancellor, GAU
9. Deputy Director (Finance and Accounts), GAU
10. System Analyst, ICT Cell, GAU for publishing in the GAU website
11. Office File/ Master File

  
14.9.25  
(Mohammad Abu Al Bashar)