



গাজীপুর কৃষি বিশ্ববিদ্যালয়

গাজীপুর-১৭০৬, বাংলাদেশ, টেলিফোন-(০২) ৯৯৬৬৯৫৩২৩, ফ্যাক্স-০২-৯৯৬৬৯৫৩১৬, ৯৯৬৬৯৫৩০০, পিএবিএক্স: ৯৯৬৬৯৫৩১০-১৪

GAZIPUR AGRICULTURAL UNIVERSITY

GAZIPUR-1706, BANGLADESH, TELEPHONE-(02) 996695323, FAX-880-02-996695316, 996695333, PABX-996695310-14, WEB-www.gau.edu.bd

Memo No. GAU/Admin:/P-539/14 (Part)/2084

Dated: 26/10/2025

Professor Dr. Md. Tofazzal Islam
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Subject : Permission to attend International Conference Kathmandu in Nepal.

In pursuance of your application on the above-mentioned subject, you are granted approval for Permission to attend International Conference Kathmandu in Nepal from 28-31 October, 2025 (Without transit period) 4 (Four) days under the following conditions.

Terms and Conditions

1. During this period, you will be considered as on duty and you will be entitled for your salary and other allowances in Bangladeshi currency;
2. The Organizer will bear all the expenses for this trip. The government/GAU will have no financial involvement in this regard;
3. Upon arrival in Nepal, you will have to register your name with Bangladesh Embassy in Nepal;
4. You will not be allowed to stay abroad for beyond the approval period; You will maintain others rules and regulations of the Bangladesh government; and
5. Upon return to country from Nepal, you will submit a joining letter with necessary documents to the Registrar.
6. You are requested to attach your departure and arrival related documents with your joining letter.

Approved by the Vice-Chancellor



26.10.2025

(Md. Abdullah Mridha)
Registrar (Current Charge)
Phone: 02996695323

e-mail: registrar@gau.edu.bd

Dated: 26/10/2025

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Copy for appraisal and necessary action to:

1. Secretary, Education/Home/Foreign/Establishment, Bangladesh Secretariat, Dhaka
2. Pro-Vice-Chancellor, GAU
3. Director General, Immigration and Passport Directorate, Agargoan, Dhaka
4. Controller (Foreign Currency), Foreign Currency Exchange Division, Bangladesh, Dhaka
5. Director, Hazrat Shahjalal International Airport, Dhaka
6. Director, IBGE, GAU.
7. PS to Vice-Chancellor, GAU
8. Deputy Director (Finance and Accounts), GAU
9. System Analyst, ICT Cell, GAU for publishing in the GAU website
10. Assistant Registrar, Treasurer Office, GAU
11. Office File/ Master File.



26/10/25

(Mohammad Abu Al Bashar)
Deputy Registrar