



গাজীপুর কৃষি বিশ্ববিদ্যালয়

গাজীপুর-১৭০৬, বাংলাদেশ, টেলিফোন-(০২) ৯৯৬৬৯৫৩২৩, ফ্যাক্স-০২-৯৯৬৬৯৫৩১৬, ৯৯৬৬৯৫৩৩৩, পিএবিএক্স: ৯৯৬৬৯৫৩১০-১৪

GAZIPUR AGRICULTURAL UNIVERSITY

GAZIPUR-1706, BANGLADESH, TELEPHONE-(02) 996695323, FAX-880-02-996695316, 996695333, PABX-996695310-14, WEB-www.gau.edu.bd

Memo No. GAU/Admin/per:-737/2014/2246

Date:19/11/2025

From : Registrar

Gazipur Agricultural University (GAU)
Gazipur-1706

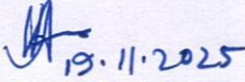
To : Professor Dr. Md. Morshedur Rahman
Department of Dairy and poultry Science
Gazipur Agricultural University, Gazipur-1706
E-mail: morshed@gau.edu.bd
Mob:01787-062534
Passport No. B00084701

Subject : Regarding permission to attend International Training Program on Green Food Processing in China.

In pursuance of your application on the above-mentioned subject, you are granted approval for attending International Training Program on Green Food Processing Yunnan Agricultural University, Kunming in China from 30/11/2025 to 19/12/2025 total 20 (Twenty) days (Without Transit) on full average pay under the following conditions:

1. You will be considered as on duties during the abovementioned period and you will get salary and related allowances in Bangladesh currency.
2. Yunnan Agricultural University will bear all the expenses for this trip. The Government of Bangladesh will not be involved in expense of the trip.
3. You have to register your name in the Bangladesh Embassy after your arrival in China.
4. You will not be allowed to stay in aboard in addition to your granted time.
5. You should obey all the traditional rules and regulations of the government.
6. You will submit a joining letter in prescribed form to the GAU after your return.
7. During your absence Dean, FVMAS will hold the charge of Department of Dairy and poultry Science.
8. Allowed 20 (Twenty) days from 30/11/2025 to 19/12/2025 will be deducted from your earned leave account on full average pay.
9. You are requested to attach your departure and arrival related documents with your joining letter.

Approved by the Vice-Chancellor

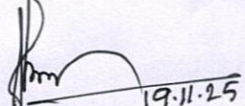

19.11.2025

(Md. Abdullah Mridha)
Registrar (Current Charge)
Phone: 02996695323
e-mail: registrar@gau.edu.bd
Date:19/11/2025

Memo No. GAU/Admin/per:-737/2014/2246

Copy distribution for information and necessary action.

1. Secretary Ministry of Education/ Ministry of Home/ Ministry of Foreign Affairs/ Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Dean, Faculty of VMAS, GAU.
3. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
4. Controller, Foreign Currency, Foreign Currency and Exchange Division, Bangladesh Bank, Dhaka.
5. Secretary, Bangladesh University Grants Commission, Agargaon, Dhaka.
6. Director, Hazrat Shahjahal International Airport, Dhaka.
7. Head, Department of Dairy and poultry Science, GAU.
8. Deputy Director (Finance and Accounts), GAU.
9. PS to Vice-Chancellor, GAU.
10. System Analyst, GAU- for publication in the website of the University.
11. PA to Treasurer, GAU.
12. Office file/Master file.


19.11.25
(Mohammad Abu Al Bashar)
Deputy Registrar