



গাজীপুর কৃষি বিশ্ববিদ্যালয়

গাজীপুর-১৭০৬, বাংলাদেশ, টেলিফোন-(০২) ৯৯৬৬৯৫৩২৩, ফ্যাক্স-০২-৯৯৬৬৯৫৩১৬, ৯৯৬৬৯৫৩৩৩, পিএবিএক্স: ৯৯৬৬৯৫৩১০-১৪

GAZIPUR AGRICULTURAL UNIVERSITY

GAZIPUR-1706, BANGLADESH, TELEPHONE-(02) 996695323, FAX-880-02-996695316, 996695333, PABX-996695310-14, WEB-www.gau.edu.bd

Memo No. GAU/Admin:/Per-540/2010 (Part)/4032

Dated: 11/08/2026

From: Registrar (Current Charge)
Gazipur Agricultural University
Gazipur-1706.

To: Professor Dr. S.M. Rafiquzzaman
Dept. of Fisheries Biology and Aquatic Environment
Gazipur Agricultural University
Gazipur-1706
Cell# +8801754-041311
e-mail: rafiquzzaman@gau.edu.bd
passport no.- B00484340

Subject: Permission to attend "4th Annual USSEC Bangladesh Feed Formulation Workshop & TARS 2026" workshop in Indonesia.

With reference to your application dated 30-07-2026, you are allowed and permitted to travel to Bali, Indonesia and stay there from August 15, 2026 to August 23, 2026 (With transit period) to attend 4th Annual USSEC Bangladesh Feed Formulation Workshop & TARS 2026" workshop in Indonesia under the following terms and conditions.

Terms and Conditions

1. During this period, you will be considered as on duty and you will be entitled for your salary and other allowances in Bangladeshi currency;
2. U.S. Soybean Export Council (USSEC) will bear all cost and the government/GAU will have no financial involvement in this regard;
3. Upon arrival in Indonesia, you will have to register your name with Bangladesh Embassy in Indonesia;
4. You will not be allowed to stay abroad for beyond the approval period; You will maintain others rules and regulations of the Bangladesh Government;
5. Upon return to Bangladesh from Indonesia, you will submit a joining letter with prescribed form to the GAU; You are requested to attach your departure and arrival related documents with your joining letter.

Approved by The Vice-Chancellor,

11.08.2026

(Md. Abdullah Mridha)
Registrar (Current Charge)
Phone: 02 996695323
e-mail: registrar@gau.edu.bd

Dated: 11/08/2026

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Copy for appraisal and necessary action to:

1. Secretary, Ministry of Education/Home/Foreign/Establishment, Bangladesh Secretariat, Dhaka
2. Pro-Vice-Chancellor, GAU
3. Dean, Fisheries, GAU
4. Director General, Immigration and Passport Directorate, Agargaoan, Dhaka
5. Controller (Foreign Currency), Foreign Currency Exchange Division, Bangladesh, Dhaka
6. Secretary, Bangladesh University Grants Commission, Agargaoan, Dhaka
7. Director, Hazrat Shahjalal International Airport, Dhaka
8. Head, Fisheries Biology and Aquatic Environment, GAU
9. Deputy Director (Finance and Accounts), GAU
10. PS to Vice-Chancellor Office, GAU
11. System Analyst, ICT Cell, GAU for publishing in the GAU website
12. Assistant Registrar, Treasurer Office, GAU
13. Office File/ Master File

11-08-26

(Mohammad Abu Al Bashar)
Deputy Registrar