



গাজীপুর কৃষি বিশ্ববিদ্যালয়

গাজীপুর-১৭০৬, বাংলাদেশ, টেলিফোন-(০২) ৯৯৬৬৯৫৩২৩, ফ্যাক্স-০২-৯৯৬৬৯৫৩১৬, ৯৯৬৬৯৫৩৩৩, পিএবিএক্স: ৯৯৬৬৯৫৩১০-১৪

GAZIPUR AGRICULTURAL UNIVERSITY

GAZIPUR-1706, BANGLADESH, TELEPHONE-(02) 996695323, FAX-880-02-996695316, 996695333, PABX-996695310-14, WEB-www.gau.edu.bd

Memo No. GAU/Admin/per:-463/2006/2131

Date: 04/11/2025

From : Registrar (Current Charge)
Gazipur Agricultural University (GAU)
Gazipur-1706.

To : Professor Dr. Md. Mizanur Rahman
Department of Soil Science
Gazipur Agricultural University, Gazipur-1706
E-mail: mizan@gau.edu.bd
Mob:01710-659303
Passport No. B00000627

Subject : Regarding permission to attend Distinguished Alumni Awards Ceremony in Vietnam.

In pursuance of your application on the above-mentioned subject, you are granted approval for attending international conference Distinguished Alumni Awards Ceremony in Vietnam from 7/11/2025 to 10/11/2025 total 4 (Four) days on full average pay under the following conditions:

1. You will be considered as on duties during the abovementioned period and you will get salary and related allowances in Bangladesh currency.
2. Traveler will bear all the expenses for this trip. The Government of Bangladesh will not be involved in expense of the trip.
3. You have to register your name in the Bangladesh Embassy after your arrival in Vietnam.
4. You will not be allowed to stay in aboard in addition to your granted time.
5. You should obey all the traditional rules and regulations of the government.
6. You will submit a joining letter in prescribed form to the GAU after your return.
7. During your absence Professor Dr. Mohammad Saiful Alam, Department of Soil Science will hold the charge of Director, ICCE.
8. Allowed 4 (Four) days from 7/11/2025 to 10/11/2025 will be deducted from your earned leave account on full average pay.
9. You are requested to attach your departure and arrival related documents with your joining letter.

Approved by the Vice-Chancellor

(Md. Abdullah Mridha)

Registrar (Current Charge)

Phone: 02996695323

e-mail: registrar@gau.edu.bd

Date: 04/11/2025

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Copy distribution for information and necessary action.

1. Secretary Ministry of Education/ Ministry of Home/ Ministry of Foreign Affairs/ Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Pro-Vice Chancellor, GAU.
3. Dean, Faculty of Agriculture, GAU.
4. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
5. Controller, Foreign Currency, Foreign Currency and Exchange Division, Bangladesh Bank, Dhaka.
6. Secretary, Bangladesh University Grants Commission, Agargaon, Dhaka.
7. Director, Hazrat Shahjahal International Airport, Dhaka.
8. Head, Department of Soil Science, GAU.
9. Professor Dr. Mohammad Saiful Alam, Department of Soil Science, GAU.
10. PS to Vice-Chancellor, GAU.
11. Deputy Director (Finance and Accounts), GAU.
12. System Analyst, GAU- for publication in the website of the University.
13. Assistant Hardware Engineer, Registrar Office, GAU.
14. Office file/Master file.

(Mohammad Abu Al Bashar)

Deputy Registrar