



গাজীপুর কৃষি বিশ্ববিদ্যালয়

গাজীপুর-১৭০৬, বাংলাদেশ, টেলিফোন-(০২) ৯৯৬৬৯৫৩২৩, ফ্যাক্স-০২-৯৯৬৬৯৫৩১৬, ৯৯৬৬৯৫৩৩৩, পিএবিএক্স: ৯৯৬৬৯৫৩১০-১৪

GAZIPUR AGRICULTURAL UNIVERSITY

GAZIPUR-1706, BANGLADESH, TELEPHONE-(02) 996695323, FAX-880-02-996695316, 996695333, PABX-996695310-14, WEB-www.gau.edu.bd

Memo No. GAU/Admin/per:-894/2018/1779

Date: 1/9/2025

From : Registrar (Current Charge)
Gazipur Agricultural University (GAU)
Gazipur-1706.

To : Professor Dr. Md. Mostafizar Rahman
Department of Farm Machinery and Precision Engineering
Gazipur Agricultural University, Gazipur-1706
E-mail: mostafizar-age@gau.edu.bd
Mob:01730-575960
Passport No. A00431012

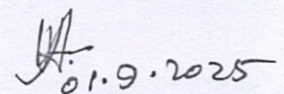
Subject : Regarding permission to attend Conference Kathmandu University in Nepal.

In pursuance of your application on the above-mentioned subject, you are granted Ex-Bangladesh leave for 6 (Six) days on full pay from 10/9/2025 to 15/9/2025 for attending Conference Kathmandu University in Nepal under the following conditions.

Conditions:

1. You will be considered as on duties during the abovementioned period and you will get salary and related allowances in Bangladesh currency.
2. You will bear all the expenses for this trip. The Government of Bangladesh/GAU will not be involved in expense of the trip.
3. You have to register your name in the Bangladesh Embassy after your arrival in Nepal.
4. You will not be allowed to stay in aboard in addition to your granted time.
5. You should obey all the traditional rules and regulations of the government.
6. You will submit a joining letter in prescribed form to the GAU after your return.
7. During your absence Professor Dr. Md. Ahiduzzaman, Department of Farm Machinery and Precision Engineering will hold the charge of Department of Farm Machinery and Precision Engineering.
8. Allowed 6 (Six) days from 10/9/2025 to 15/9/2025 will be deducted from your earned leave account on full average pay.

Approved by the Vice-Chancellor


01.9.2025

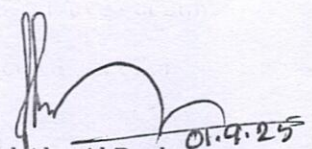
(Md. Abdullah Mridha)
Registrar (Current Charge)
Phone: 02 996695323
e-mail: registrar@gau.edu.bd

Date: 1/9/2025

Memo No. GAU/Admin/per:-894/2018/1779

Copy distribution for information and necessary action.

1. Secretary Ministry of Education/ Ministry of Home/ Ministry of Foreign Affairs/ Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Pro-Vice Chancellor, GAU
3. Dean, Faculty of Agriculture and Bioresources Engineering, GAU
4. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
5. Controller, Foreign Currency, Foreign Currency and Exchange Division, Bangladesh Bank, Dhaka.
6. Secretary, Bangladesh University Grants Commission, Agargaon, Dhaka
7. Director, Hazrat Shahjahal International Airport, Dhaka.
8. Head, Department of Farm Machinery and Precision Engineering, GAU
9. Professor Dr. Md. Ahiduzzaman, Department of Farm Machinery and Precision Engineering, GAU
10. PS to Vice-Chancellor, GAU
11. Deputy Director (Finance and Accounts), GAU
12. System Analyst, GAU- for publication in the website of the University.
13. Assistant Registrar, Treasurer Office, GAU
14. Office file/Master file.


01.9.25
(Mohammad Abu Al Bashar)
Deputy Registrar